

# Notice of Meeting

## Joint Public Protection Committee

A shared service provided by Bracknell Forest Council,  
West Berkshire Council and Wokingham Borough Council

**Monday, 13th September, 2021 at 7.00 pm**

Venue: Wokingham Borough Council, Shute End,  
Wokingham, RG40 1BN (<https://youtu.be/D2oZoiINdf0>)

**To:** Councillors Hilary Cole (West Berkshire Council), John Harrison (Bracknell Forest Council), Rick Jones (West Berkshire Council), Barrie Patman (Wokingham Borough Council), John Porter (Bracknell Forest Council) and Bill Soane (Wokingham Borough Council)

### Part I

	<b>Page No.</b>
1 <b>Apologies</b>	1 - 2
2 <b>Minutes</b> To approve as a correct record the Minutes of the meeting of this Committee held on 14 June 2021.	3 - 6
3 <b>Declarations of Interest</b> <i>Any Member with a Disclosable Pecuniary Interest in a matter should withdraw from the meeting when the matter is under consideration, and should notify the Democratic Services Officer in attendance that they are withdrawing as they have such an interest. If the Disclosable Pecuniary Interest is not entered on the register of Members' Interests, the Monitoring Officer must be notified of the interest within 28 days.</i>	7 - 8
4 <b>Notice of Public Speaking and Questions</b>	9 - 10

**Public Protection Partnership Agenda - Monday, 13 September 2021 (continued)**

To note those agenda items which have received an application for public speaking.

A period of 30 minutes will be allowed for members of the public to ask questions submitted under notice.

The Partnership welcomes questions from members of the public about their work.

Subject to meeting certain timescales, questions can relate to general issues concerned with the work of the Partnership or an item which is on the agenda for this meeting. For full details of the procedure for submitting questions please contact Democratic Services.

- 5 **Forward Plan** 11 - 14  
To detail future items that the Committee will be considering.

## Items to Execute Council Functions

- 6 **PPP Revenue Budget including Fees and Charges 2022/23 (JPPC4066)** 15 - 48  
*Purpose: To set out the draft revenue budget for 2022/23 including fees and charges and to seek approval for the draft budget and draft fees and charges schedule prior to submission to Bracknell and West Berkshire Councils in accordance with the Inter-Authority Agreement (IAA).*
- 7 **Fee Policy for Relevant Protected Sites under Caravan Sites and Mobile Homes Legislation (JPPC4067)** 49 - 62  
*Purpose: To provide the Joint Public Protection Committee with an update to the Fee Policy for Relevant Protected sites, following on from the presentation of the Relevant Protected Sites Fee Policy at the December 2020 JPPC and the subsequent consultation with Licensees, and to seek authority from the Committee to implement the proposed Fee Policy.*

## Items to Execute Executive Functions

- 8 **Public Protection Partnership Q1 2021/22 Performance Report** 63 - 84  
*Purpose: To inform the Committee of the current performance of the Public Protection Partnership in line with the operating model and business plan, provide an update setting out the Service's response to the Covid19 pandemic and an update on the work of the Case Management Unit.*
- 9 **JPPC Summary Report Wokingham Exit Sept 2021** 85 - 94

**Public Protection Partnership Agenda - Monday, 13 September 2021** *(continued)*

*Purpose: To provide an update on the progress of the project detailing the withdrawal of Wokingham BC from the partnership in line with the requirements of the Inter Authority Agreement (IAA).*

*To clarify the approach being taken on 'Buy-Back', which is essentially the agreement between the Council and Wokingham to maintain a contractual relationship for elements of the public protection service and reduce the overall financial risks for all parties.*

**Contact Officer:**

Moira Fraser, Strategic Support, West Berkshire Council, Council Offices, Market Street, Newbury RG14 5LD

**Email:** [moira.fraser@westberks.gov.uk](mailto:moira.fraser@westberks.gov.uk) **Tel:** 01635 519045

This meeting may be filmed for inclusion on the Council's website. Please note that other people may film, record, tweet or blog from this meeting. The use of these images or recordings is not under the Council's control.